

## Online Privacy Policy

Dated: 25 August 2020

### Our Contact Details:

Name: Jackie Jones and Adrian Jones, trading as Independent Sales Leader for Avon Cosmetics Limited.  
Address: 10 Cavendish Place, Beddau CF38 2RP  
Phone Number: 07809233282  
E-mail Address: info@earnathomeuk.co.uk  
ICO Registration Number: ZA559263

### The type of personal information we collect:

We currently collect and process the following information:  
Personal identifiers, contacts and characteristics (for example, name and contact details)

### How we get the personal information and why we have it:

Most of the personal information we process is provided to us directly by you for the reason of providing you with further information about joining our team as an Independent Avon Representative or Independent Sales Leader or to apply to become an independent Avon Representative or Sales Leader. We may also receive personal information indirectly from a third party's website which you may have entered your details into to obtain further information about or apply to be an Avon Representative and/or Avon Independent Sales Leader.

We use the information that you have given us in order to contact you to provide you with further information regarding becoming an Independent Avon Representative and/or an Independent Sales Leader and also, if you wish, we will use your details to get you started with Avon and set your Independent Avon Cosmetics Representative Account.

We may share this information with members of our Avon Cosmetics' network and Avon Cosmetics.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information include:

- (a) Your consent. You are able to remove your consent at any time. You can do this by contacting us the above email address.
- (b) We have a contractual obligation.
- (c) We have a legal obligation.
- (d) We have a vital interest.
- (e) We need it to perform a public task.
- (f) We have a legitimate interest.

### How we store your personal information:

Your information is securely stored:

Emailed data stored on a secured third party email cloud server  
Contact data stored on a protected desktop  
Contact data stored on protected mobile devices  
Contact data stored on third party cloud data storage servers  
Contact data stored in a secured paper file

We keep details of your name, address, telephone number and email address for twelve months. We will then dispose of your information by:

Delete any emails stored on any device or third party cloud server  
Delete any contact data stored on any desktop or mobile device  
Delete any contact data stored on any third party cloud server  
Delete any contact data stored on any mobile devices  
Delete any contact data stored on cloud data storage servers  
Shred any paper copies of contact data

### Your data protection rights:

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you. Please contact us at the above address if you wish to make a request.

### How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us at the above address. You can also complain to the ICO if you are unhappy with how we have used your data. The ICO's address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; Helpline number: 0303 123 1113; ICO website: <https://www.ico.org.uk>